SECTION 7 - PLAYING SEASONS
(Bylaw 17)
COMPETITION SCHEDULING PROCEDURE

Purpose: To provide a detailed list of all competitions with dates, times, and missed class time, to ensure that the schedule meetings will all NCAA, Conference and University requirements.

Responsibility: Senior Associate Athletic Director
Athletic Compliance Office (ACO)
Head Coaches

Procedure:

1. Complete the Competition Schedule Form with the tentative schedule by **July 1 for Fall/Winter sports** and **October 1 for all other sports** each year.

2. ACO Check:
   a. Ensure the NCAA minimum and maximum dates of competition or number of competitions are met.
   b. Ensure that the first date of competition is not prior to the first permissible date of competition.
   c. Be sure to note on the schedule if a competition is an exhibition of scrimmage (home only).
   d. In the individual sports, if only partial teams are potentially going to compete, please note that on the schedule.

3. Submit it to the appropriate Athletics Department Administrator (Heath Glick or Julie Berg) for review and budget approval, following review and approval by the Athletics Business Office (ABO).

4. Once reviewed and budget approved, it is forwarded to the FAR for review and approval.

5. Once the FAR has reviewed and approved, it is forwarded to the ACO for review and approval with regards the NCAA and Conference rules.

6. Once approved, ACO returns the approved original form back to the Athletics Department Administrator and will send PDF copies to FAR, Media Relations, the Training Room and Facilities, Game Operations, Marketing, and retains a copy on the “Compliance Drive”; Playing Seasons; Competitions; Year; as YEAR-SPORT-DATE.

7. Once the schedule form has all the necessary approvals, game contracts and travel arrangement can be made.
Please complete your proposed competition schedule on this form and present it to the Director of Athletics for approval. Once your schedule is approved, it will be cleared by the Athletic Compliance Office to ensure that your schedule meets the criteria for NCAA Division I and Conference, as well as confirm that no excess class time is missed and that the budget is sufficient for such a schedule.

Note: Please note that your estimated travel expenditures per trip must be as accurate as possible. This money will be encumbered to ensure that your schedule meets the criteria for NCAA Division I Conference.

| Sport: __________________________ | Coach: __________________________ |
| Signature: __________________________ | Date: __________________________ |

**KEY:**
- **DOC:** Date of Competition
- **Date(s):** Departing thru returning date
- **Opponent:** List all as this will assist in determining if we can double score competitions
- **H/A:** Home = H; Away = A
- **Cost:** All costs (hotel, travel, pre/post game meals etc.)

<table>
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<tr>
<th>DOC</th>
<th>Date(s)</th>
<th>Opponent (s) list all teams</th>
<th>H/A</th>
<th>COST</th>
<th>Guarantee</th>
<th>Guarantee Receive</th>
<th># Comps. Exhib. or Scrimmage</th>
<th># Class Days Missed</th>
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**Budgetary Approval**

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<tr>
<th>Athletics Administrator</th>
<th>Date</th>
<th>FAR</th>
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**Athletics Compliance Approval**

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<th>CFO</th>
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<th>Athletics Compliance Office</th>
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Cc: FAR, Media Relations, Training Room, Facilities, Game Operations and Marketing.
DECLARATION OF THE
PLAYING AND PRACTICE SEASON
PROCEDURE

Purpose: To provide a detailed calendar showing the start of finish of each playing season segment, competitions, days off, in compliance with all NCAA, Sun Belt and University requirements.

Responsibility: Athletic Compliance Office (ACO)
Head Coaches

Procedure:

1. **By AUGUST 1** each year, the head coach shall submit the *Playing and Practice Season* information to the ACO for review using the calendar worksheet,

2. The ACO will review and approve the declaration and input into “JumpForward”, print a copy and send a PDF copy with the calendar worksheet to the coach and the ACO sport file. The PDF copy shall be filed on the “Compliance Drive”; Playing and Practice; YEAR; as YEAR-SPORT-DATE.

3. Any subsequent changes to the declaration should be submitted, reviewed and approved by the ACO prior to implementing the change.

4. Once practice commences, the coach should submit the practice schedule monthly to the ACO, including up-dates if there are changes.
Please indicate with an “X” your sport’s playing season. Please remember that it may consist of two segments (each consisting of CONSECUTIVE DAYS), excluding only the time between segments, the one required day off per week, and official vacation holiday and final-examination periods during which no practice or competition shall occur. As an example of the last exception indicated, Christmas break may fall in one of your segments. If you choose to practice only three of the days during one of the break weeks, you don’t have to count the remaining four against your total playing season.

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<th>August</th>
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<th>October</th>
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PRACTICE AND COMPETITION
PROCEDURE

Purpose: To provide a detailed log of all practice and competition activities in which student-athletes are required to participate, in-season and out-of-season via the Jump Forward system.

Responsibility: Senior Associate Athletic Director
Athletic Compliance Office (ACO)
Head Coaches
Student-Athletes

Procedure (During the Academic Year):

Countable Hours for Practice and Competition:

1. All required practice and competition related activities must be recorded and reported via the Jump Forward System WEEKLY.
2. The student-athletes are required to sign-off on this report prior to submission.

ACO Observation of Practice and Competition:

1. Coaching staff shall provide a monthly practice calendar to the ACO and inform the ACO immediately if there are any changes. This will allow the staff to randomly observe practice on an occasional basis.
2. Coaching staff will make arrangements for the ACO to travel with the team to an away from home, overnight competition at least once during the regular season. This will allow the ACO to observe the travel and competition procedures on an occasional basis.

Voluntary Work-Outs

1. In order for any athletically related activity to be considered "voluntary," all of the following conditions must be met:
   a. The student-athlete must not be required to report back to a coach or other athletics department staff member (e.g., strength coach, trainer, manager) any information related to the activity. In addition, no athletics department staff member who observes the activity (e.g., strength coach, trainer, manager) may report back to the student-athlete's coach any information related to the activity;
   b. The activity must be initiated and requested solely by the student-athlete. Neither the institution nor any athletics department staff member may require the student-athlete to participate in the activity at any time. However, it is permissible for an athletics department staff member to provide information to student-athletes related to available opportunities for participating in voluntary activities (e.g., times when the strength and conditioning coach will be on duty in the weight room or on the track). In addition, for students who have initiated a request to engage in voluntary activities, the institution or an athletics department staff member may assign specific times for student-athletes to use institutional facilities for such purposes and inform the student-athletes of the time in advance;
   c. The student-athlete's attendance and participation in the activity (or lack thereof) may not be
recorded for the purposes of reporting such information to coaching staff members or other student-athletes; and
d. The student-athlete may not be subjected to penalty if he or she elects not to participate in the activity. In addition, neither the institution nor any athletics department staff member may provide recognition or incentives (e.g., awards) to a student-athlete based on his or her attendance or performance in the activity.

2. The *Voluntary Athletically Related SA Request Form* should be made available to the student-athletes, completed and submitted to the ACO, by the student-athletes.
VOLUNTARY ATHLETICS ACTIVITIES – SA REQUEST FORM

Name: _______________________________________   Sport: __________________________
(Print)        (Print)

Dates Requested – From: ________________________  To: _____________________________

Bylaw 17.02.13 (Voluntary Athletically Related Activities)
In order for any athletically related activity to be considered "voluntary," all of the following conditions must be met:

(a) The student-athlete must not be required to report back to a coach or other athletics department staff member (e.g., strength coach, trainer, manager) any information related to the activity. In addition, no athletics department staff member who observes the activity (e.g., strength coach, trainer, manager) may report back to the student-athlete's coach any information related to the activity;

(b) The activity must be initiated and requested solely by the student-athlete. Neither the institution nor any athletics department staff member may require the student-athlete to participate in the activity at any time. However, it is permissible for an athletics department staff member to provide information to student-athletes related to available opportunities for participating in voluntary activities (e.g., times when the strength and conditioning coach will be on duty in the weight room or on the track). In addition, for students who have initiated a request to engage in voluntary activities, the institution or an athletics department staff member may assign specific times for student-athletes to use institutional facilities for such purposes and inform the student-athletes of the time in advance;

(e) The student-athlete's attendance and participation in the activity (or lack thereof) may not be recorded for the purposes of reporting such information to coaching staff members or other student-athletes; and

(d) The student-athlete may not be subjected to penalty if he or she elects not to participate in the activity. In addition, neither the institution nor any athletics department staff member may provide recognition or incentives (e.g., awards) to a student-athlete based on his or her attendance or performance in the activity.

Summer Practice (Individual Sports only):

A coach may participate in individual-workout sessions with student-athletes from the coach's team during the summer, provided the request for such assistance is initiated by the student-athlete.

Should you choose to participate in voluntary athletically related activities, please complete, sign and date this form, then submit it to the Athletics Compliance Office for filing.

Student-Athlete Signature: _______________________  Date: __________________________
SUMMER WORKOUTS
PROCEDURE

Purpose: To educate the student-athletes and coaches regarding what is and what is not permissible during the summer regarding athletic activities.

Responsibility: Athletic Compliance Office (ACO)
Head Coaches
Strength and Conditioning Coaches

Procedure During the Summer:

Due at least 48 hours PRIOR to the Start of Summer Practice

Voluntary Athletically Related Activities

Individual Sports (Cross Country/Track, Golf, Swimming/Diving and Tennis)
1. For the sports of cross country/track, golf, swimming/diving, and tennis only, it is permissible for a coach to work with the student-athletes, provided the student-athletes initiates the voluntarily workout sessions.
2. The student-athlete should complete the Voluntary Athletics Activities – SA Request Form and submit it to the ACO. The ACO will then inform the coach they are permitted to workout with the student-athlete for a specific time period during the summer.

Team Sports (Baseball, Football, Soccer, Softball, Sand Volleyball and Volleyball)
1. Student-athletes that remain on-campus during the summer are permitted to participate in voluntary workouts using the university’s facilities.
2. Coaches and staff and not permitted to observe or report who attends or who dose not attend the volunteer summer practice workouts.
3. Coaches may reserve the facilities for their use during the summer, and inform the student-athletes when the facility will be available for their use.
4. Strength and conditioning coaches are permitted to work with the student-athletes but not CONDUCT summer workouts.

Basketball ONLY:

Prospective Student-Athletes
1. In basketball, prospective student-athletes who are enrolled in FIU’s summer school may engage in required weight-training, conditioning and skill related instruction for up to eight (8) weeks (not required to be consecutive), for a maximum of eight (8) hours per week, including two (2) hours of skill instruction.
2. The basketball staff shall submit for review and approval the PSA/SA Summer Athletics Activities Declaration Form to the ACO at least 48 hours prior to the start of each summer term that PSA’s are enrolled.
3. Prior to participating in summer athletics activities, the PSA shall be required to undergo a medical examination or evaluation conducted by a physician. The examination or evaluation shall include a sickle cell solubility test unless documented result of a prior test are provided that are less that six months old, or the PSA declines the test and signs a written release.
4. The coaching staff will contact the training room to set up physical prior to the start of the summer athletics activities.
5. The ACO will review and approve the declaration, keep the original on file in the ACO and return a copy to the MBB staff.

Student-Athletes

1. In basketball, a student-athlete may participate in summer athletic activities for up to eight (8) weeks (not required to be consecutive) for a maximum of eight (8) hours per week, including two (2) hours of skill instruction. The SA can participation without being enrolled in summer school, provided the student-athlete has achieved a cumulative minimum GPA of 2.200, and has successfully completed the following:

- After two (2) semesters 30 credit hours
- After three (3) semesters 45 credit hours
- After four (4) semesters 50% of degree course requirements
- After six (6) semesters 62.5% of degree course requirements
- After seven (7) semesters 87.5% of degree course requirements
- After eight (8) semesters Completion of the specific degree requirements

If the above mentioned academic criteria is not met, then the student-athlete would need to be enrolled in summer school.

2. A transfer student-athlete CANNOT participate in required summer athletics activities until he has satisfactorily completed one academic year (fall and spring) at FIU.

3. The basketball staff shall submit for review and approval the PSA/SA Summer Athletics Acitivites Declaration Form to the ACO at least 48 hours prior to the start of the athletics activities.

4. The ACO will review and approve the declaration, keep the original on file in the ACO and return a copy to the basketball staff.
# BASKETBALL - SUMMER ATHLETICS ACTIVITIES DECLARATION

<table>
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<tr>
<th>Student-Athlete's Name</th>
<th>Summer School Y/N</th>
<th>Exception</th>
<th>GPA</th>
<th># Sem.</th>
<th># Hrs.</th>
<th>Physical &amp; Sickle Cell Y/N</th>
<th>Drug Testing Consent &amp; SA Statement Y/N</th>
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<th>Prospect SA's Name</th>
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<th>Exception</th>
<th>GPA</th>
<th># Sem.</th>
<th># Hrs.</th>
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Head Coaches Signature ___________________________ Date ___________ ACO Signature ___________________________ Date ___________
SUMMER LEAGUES/TEAMS
PROCEDURE

Purpose: To ensure that student-athletes have the opportunity to participate in summer amateur teams or leagues only during the summer months under specific guidelines in order to retain their eligibility.

Responsibility: Athletic Compliance Office (ACO)
Head Coaches
Student-Athletes

Procedure:

Baseball, Basketball, Soccer and Volleyball:

1. Prior to leaving FIU for the summer, the ACO will meet with each team and review the NCAA legislation regarding playing in summer amateur leagues and/or teams.
2. Student-athlete(s) shall complete the Summer League/Team Permission Form and submit it to the ACO at the end of year meeting, or will send it to the ACO via mail or electronically once they have identified a summer league/team and checked it is permissible.
3. If a student-athlete does not complete and submit the form prior to leaving for the summer but then decides to join a summer league/team, the form is available on the ACO web page. The form will need to be completed, submitted and approved PRIOR to starting play with the summer league/team.
4. ACO will review, approve, inform the student-athlete and coach of the decision, and retain a PTD copy to be filed on the “Compliance Drive”; Eligibility; Summer Leagues/Team; as YEAR-SA NAME-SPORT-DATE.
In accordance with NCAA Bylaw 17.2.8.1.1.1, a Baseball student-athlete who wishes to participate on any outside amateur team must adhere to the following guidelines:

1. Participation may occur only during the an official vacation period has published in the institution’s catalog.
2. The number of student-athletes from any one institution may not exceed FOUR;
3. No member of the coaching staff may be involved in any capacity (e.g., coach, official, player or league/team administrator) at any time with an outside team that involves any student-athlete with remaining eligibility.

If the outside competition and/or summer league/team and student-athlete do not meet the above guidelines, the student-athlete’s eligibility will be jeopardized.

Section I

Student-Athlete Name: ____________________________________________________________

_____ Yes, I will be participating in outside competition or summer volleyball league.
(Complete Sections II & III)

_____ No, I will not be participating in outside competition or summer volleyball league.

Section II

Outside Competition/Dates: ________________________________________________________

Summer League/Tournament: ______________________________________________________

Team Name: _____________________________ City, St.: _____________________________

Section III

I understand the above guidelines, and, to the best of my knowledge, the outside competition and/or summer baseball league in which I will be participating meets all of the above guidelines.

______________________________________________________________________________

Student-Athlete’s Signature Date

ACO Approval:

______________________________________________________________________________

ACO Compliance Signature Date

________________________________________

Athletic Director or Designee Signature Date
In accordance with NCAA Bylaws 14.7.4-(a) and 14.7.4.1, a basketball student-athlete may not play in any organized summer amateur basketball league unless the league (and its teams) and the student-athlete adheres to the following guidelines:

1. The student-athlete may compete between June 15 and August 31 (or FIU’s opening day of classes for the fall).
2. Student-athlete is required to have the Athlete Director’s written permission prior to participation in the league.
3. The league or team must be certified by the NCAA prior to participation.

In order for a summer basketball league to be certified, a certification application form must be submitted each year to the NCAA national office. To be certified, the following criteria must be met by each league:

1. **All-Star Games Prohibition.** No all-star game of any kind shall be permitted;
2. **Geographical Limitation.** League play shall be within 100 air miles of the city limits of the student-athlete's official residence at the end of the previous academic year or the institution the student-athlete last attended as a regular student. If a league does not exist within 100 air miles of the student-athlete's residence, a student-athlete may participate in the summer league located closest to the student's official residence;
3. **Payment Prohibition.** No member team shall make any payments for play or expenses directly or indirectly to any player;
4. **Postseason Competition.** Postseason play-offs or tournaments shall be permitted, provided they involve intra-league competition and are completed by August 31 (written permission from the Athletic Director is required);
5. **Player Limitations.**
   a. **Number from Any One College.** Each team shall include on its roster not more than two players with intercollegiate basketball eligibility remaining from any two-year or four-year college (other than a Divisions II and III member institution);
   b. **Replacement of Student-Athlete Who Withdraws.** A student-athlete who is listed on the roster of a team and withdraws or is injured and will not continue to practice or compete may be replaced for the remainder of the season by another basketball student-athlete from the same institution. The institution is permitted only one replacement per team; and
   c. **One Team, One League.** All Division I student-athletes must limit their competition to one team in one league;
6. **Revenue.** No admission shall be charged for any game, no fee shall be charged for parking to attend any game, no revenue shall be realized at any game from raffles or similar activities, and no revenue shall be realized from over-the-air or cable television or radio rights fees for any game;
7. **Staff Limitations.**
   a. Neither the league nor any member team shall have on its staff or as a participant any person associated in any employment capacity with any two-year or four-year college, except that institutional employees who are not athletics department staff members and do not have responsibilities directly related to the athletics department may serve as game officials.
b. Neither the league nor any member team shall have on its staff or as a participant any individual who has been found guilty or pleaded guilty in a court of law for having been involved in sports bribery, point shaving or game fixing;

8. **Venue.** A certified league shall not be conducted in a venue where sports wagering on intercollegiate athletics is permitted or on property sponsored by an establishment that permits sports wagering on intercollegiate athletics or is branded with signage for such an establishment;

9. **Involvement of Agents.** No individual or agency involved in the marketing of any individual's athletics reputation or ability (including an employee of an agent or anyone associated with an agent in his or her capacity of marketing any individual's athletics reputation or ability) shall be associated in any capacity with the league (or any team participating in the league);

10. **Awards.** League participants may receive an award, provided the cost of the award is included in the participant's entry fee;

11. **Accident Medical Insurance.** The league operator must provide proof of accident medical insurance coverage for league participants; and

12. **Approval of League Operator or Manager.** Individuals involved in operating or managing a league must be approved in accordance with guidelines established by the NCAA basketball certification staff.

If the outside competition and/or summer league/team and student-athlete do not meet the above guidelines, the student-athlete’s eligibility will be jeopardized.

**Section I**
Student-Athlete Name: __________________________________________________________

- Yes, I will be participating in outside competition or summer basketball league.

  *(Complete Sections II & III)*

- No, I will not be participating in outside competition or summer basketball league.

**Section II**
Outside Competition/Dates: ______________________________________________________

Summer League/Tournament: ______________________________________________________

Team Name: ________________________________ City, St.: ______________________________

**Section III**

I understand the above guidelines, and, to the best of my knowledge, the outside competition and/or summer amateur basketball league in which I will be participating meets all of the above guidelines.

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<th>Student-athlete’s Signature</th>
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**Is the League certified by the NCAA?**

- YES
- NO

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<th>ACO Signature of approval</th>
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<tr>
<th>Athletic Director or Designee Signature</th>
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In accordance with NCAA Bylaw 14.7.1.3 and 17.16.8.1.1.2 a soccer student-athlete who wishes to participate on any outside amateur team must adhere to the following guidelines:

1. Participation may not occur prior to May 1;
2. The number of student-athletes from any one institution may not exceed FIVE;
3. The competition is approved by the institution’s Athletic Director;
4. No class time is missed for practice activities or for competition;
5. No member of the coaching staff may be involved in any capacity (e.g., coach, official, player or league/team administrator) at any time with an outside team that involves any student-athlete with remaining eligibility.

If the outside competition and/or amateur summer league/team and student-athlete do not meet the above guidelines, the student-athlete’s eligibility will be jeopardized.

Section I

Student-Athlete Name: __________________________________________

______ Yes, I will be participating in outside competition or summer amateur soccer league. (Complete Sections II & III)

______ No, I will not be participating in outside competition or summer amateur soccer league.

Section II

Outside Competition/Dates: _______________________________________

Summer League/Tournament: _______________________________________

Team Name: ___________________________ City, St.: ___________________________

Section III

I understand the above guidelines, and, to the best of my knowledge, the outside competition and/or summer amateur soccer league in which I will be participating meets all of the above guidelines.

_________________________ _________________________________
Student-Athlete’s Signature Date

ACO Approval:

_________________________ _________________________________
ACO Compliance Signature Date

_________________________ _________________________________
Athletic Director or Designee Signature Date
In accordance with NCAA Bylaw 14.7.1.3 and 17.24.13.1.1.2 a volleyball student-athlete who wishes to participate on any outside amateur team must adhere to the following guidelines:

1. Participation may not occur prior to May 1;
2. The number of student-athletes from any one institution may not exceed TWO;
3. The competition is approved by the institution’s Athletic Director;
4. No class time is missed for practice activities or for competition;
5. All practice and competition is confined to doubles tournament sin outdoor volleyball, either on sand or grass;
6. No member of the coaching staff may be involved in any capacity (e.g., coach, official, player or league/team administrator) at any time with an outside team that involves any student-athlete with remaining eligibility.

If the outside competition and/or summer amateur league/team and student-athlete do not meet the above guidelines, the student-athlete’s eligibility will be jeopardized.

**Section I**
Student-Athlete Name: __________________________________________

___ Yes, I will be participating in outside competition or summer amateur volleyball league.

(Complete Sections II & III)

___ No, I will not be participating in outside competition or summer amateur volleyball league.

**Section II**
Outside Competition/Dates: __________________________________________

Summer League/Tournament: __________________________________________

Team Name: ____________________________ City, St.: ____________________________

**Section III**
I understand the above guidelines, and, to the best of my knowledge, the outside competition and/or summer amateur volleyball league in which I will be participating meets all of the above guidelines.

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<th>Student-Athlete’s Signature</th>
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ACO Approval:

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<th>Athletic Director or Designee Signature</th>
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FOREIGN TOUR CERTIFICATION
PROCEDURE

Purpose: To ensure that student-athletes are appropriately certified prior to participating in a foreign tour opportunity.

Responsibility: Athletic Compliance Office (ACO)
Head Coaches
SAAC
Office of the Registrar

Procedure:
Prior to completing arrangements for a certified foreign tour the following shall be completed:

1. The Head Coach shall be granted permission to arrange a foreign tour by the Director of Athletics;
2. If permission is granted, the Head Coach shall discuss preliminary arrangements with the ACO;
3. The Head Coach shall complete the Foreign Tour Certification Form and submit it to the ACO;
4. ACO shall work with the SAAC and the Registrar’s office to determine an eligibility list for the team; and
5. ACO shall certify the foreign tour, provide a copy of the certification form and a list of certified student-athlete participates to the Head Coach and file a copy of the above mention form on the compliance drive; Eligibility; Foreign Tour.
FOREIGN TOUR CERTIFICATION FORM

Please print responses must be provided for each of the areas where requested and returned to in the Athletic Compliance Office.

Part I: Intended Destination of Tour: A tour to a U.S. Commonwealth (e.g., Puerto Rico) or a U.S. Territory (e.g., Virgin Islands) is not considered a foreign tour.

Tour Destination(s): _____________________________________________________

Part II: Timing of Tour: A tour may only be scheduled during the summer-vacation period between the institution's spring and fall terms or during an academic year vacation period (other than a Labor Day vacation period) published in the institution's official catalog. All travel to and from the foreign country must take place during such a vacation period. However, if the team crosses the International Date Line during the tour, the change of date will be disregarded and the equivalent time as measured in the United States will be used to determine the institution's vacation period.

Team’s departure date: ____________________________
Team’s return date: ____________________________

Part III: Time Lapse between Tours: An institution shall not engage in a foreign tour in each sport more than once every four years. A tour taken summer would count against the academic year. Therefore, a tour may not have taken place during the past four summers. Furthermore, in basketball, a student-athlete shall not participate in more than one foreign tour for a particular institution.

Date of Previous Institutional Foreign Tour: ____________________________

Did any current student-athletes with eligibility remaining travel on this Tour? __ Yes __ No

If yes, who? ____________________________________________________________

Part IV Eligibility of Student-Athletes:

Continuing Student-Athletes: If the tour takes place during the summer, the student-athletes shall have been eligible for intercollegiate competition during the previous academic year, or shall have been enrolled at the institution as a full-time student during the previous academic year and have established by the beginning of the tour that he or she is eligible for competition during the academic year immediately following the tour. (See attached certification list)

Incoming Student-Athletes: In basketball, it is permissible for an incoming student-athlete (freshman or transfer) to represent the institution on a foreign tour that occurs during the summer prior to his or her initial full-time enrollment at the certifying institution and participate in practice prior to departure for the foreign tour, provided the following conditions are met:

(a) He or she has earned at least three hours of acceptable degree credit (toward any of the institution’s degree programs) during the summer term at the certifying institution; and

(b) He or she is eligible to represent the institution in intercollegiate competition during the academic year immediately following the tour.
Part V: Practice Limitation and Timing of Tour: No more than 10 days of practice are permitted prior to your departure for the tour. Additionally, practice is prohibited outside the playing season one week prior to the beginning of the institution’s final examination period for the applicable regular academic term through the conclusion of the final examination period. Furthermore, in basketball, if an incoming student-athlete’s eligibility is pending (e.g., course in progress, grades not posted), he or she may participate in practice, provided he or she is enrolled in a summer course that will fulfill the requirement or has completed such a course and the posting of a grade for the course is pending. If an incoming freshman student-athlete’s initial academic eligibility qualification status has not been certified, he or she may participate in practice. If an incoming transfer student-athlete’s academic record has not been certified, he or she may participate in practice.

When will the institution begin organized practice sessions? _______________________

Maximum Number of Contests and Opponents: In basketball, a team shall be limited to a maximum of 10 basketball games during and as part of the tour; furthermore, the team shall not compete during the tour against other American teams (colleges or other U.S. teams) other than teams composed of U.S. armed forces personnel stationed at U.S. military bases in foreign countries.

<table>
<thead>
<tr>
<th>Scheduled Dates of Competition</th>
<th>Opponent</th>
<th>American Opponent?</th>
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<tbody>
<tr>
<td>1.</td>
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<td>Yes No</td>
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<td>10.</td>
<td></td>
<td>Yes No</td>
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</tbody>
</table>

Part VI: Unitemized Incidental Expense Per Diem: An institution may provide a student-athlete $20 cash per day to cover unitemized incidental expenses incurred in connection with a foreign tour. This expense allowance may be provided for each day of travel for the tour, up to a maximum of 21 days.

Will you be providing the additional $20 per day to your student-athletes? ___ Yes ___ No

Part VII: Passports: An institution may purchase passports for its student-athletes that are required for travel in connection with a foreign tour, and student-athletes may retain ownership of such passports. The institution may provide student-athletes with reasonable local transportation to obtain such passports. An institution may also pay the expenses to acquire copies of birth certificates and obtain travel visas for student-athletes, provided these credentials are required for travel in connection with a foreign tour.

Will the institution be purchasing any passports for the tour? ___ Yes ___ No

Part VIII: Signature:

I confirm that the scheduled foreign tour is consistent with the NCAA requirements as set forth in this document.

__________________________________________  __________________
Head Coach’s Signature                      Date